

Turtle Lake, North Dakota
City Commission Meeting Minutes (unapproved)

Date: March 9, 2026

Call to Order: Meeting opened with the Pledge of Allegiance

In Attendance:

Commissioners: Dianne Zenker, Stacie Adams, Tim Britton, Rick Schwalk Absent- Matt Lang

City Auditor: Michelle Pickett

Also Present: Moore Engineering, Alexis Nienow

Public Attendance: 5

Review of prior meeting minutes:

- February 9th, 2026 – Regular City Commission Meeting
- **Motion to approve minutes of February 9th, 2026, meeting as presented:**
- Made by: Britton
- Seconded by: Adams
- Roll Call Vote: Unanimous
- Outcome: **Motion passed**

Review of financial reports & bills as presented:

- Review and discussion
- **Motion to approve financial reports and bills as presented:**
- Made by: Adams
- Seconded by: Schwalk
- Roll Call Vote: Unanimous
- Outcome: **Motion passed**

Public Comment Period:

- No Public Comment requests

Moore Engineering Project Updates:

- Sewer Lining Project (USDA):
- All liners have been installed
- Final walk through has been scheduled for March 13th, 2026th at 1 pm
- Liquidated damages being withheld
- Discussion on how much to hold in LD's

- Phase 2 Sewer CDBG Project

Updated schedule will be provided when we know the start date

Street Project

- Discussed with Moore Engineering that the southern portion on Charles Street will be asphalt.
- Plans for the street project are available at the city hall for the public
- Award at meeting is set to be in April
- **Motion to approve:**
- Made by: Adams
- Seconded: Britton

Roll call vote: Britton- yes, Adams-yes, Schwalk-no, Mayor Zenker- yes

Outcome: **Motion passed**

Moore Engineering requested to advertise for bids with the first publication being on the 19th of March with earliest bid date being in the beginning of April.

Motion to approve:

Made by: Adams

Seconded: Britton

Roll Call Vote: Unanimous

Outcome: **Motion Passed**

New Business

- Review Chain of Command for city employees
- Spring Clean up

Discussion of getting 2 roll off dumpsters.

Dumpsters will be available for spring clean up before Memorial Day.

- Reappointment -Tim Britton to Airport Board

Motion to appoint Tim Britton to Airport Board

- Made by: Adams
- Seconded by: Schwalk
- Roll Call Vote: Unanimous

- Outcome: **Motion passed**

Old Business Report

- Report Consideration of Sale – City Owned Lots –
 - Kundert Street – Demo cost - \$10,000 (Kand L Bobcat- 03/2020)
 - Discussion was held regarding the lack of need for this lot to serve as snow storage. The Mayor noted that, based on her conversations with former city employees, this property has never been used for that purpose. It remained a primary residence until 2020, and since then there has been no need to place excess snow on the lot. Snow storage continues to be available on the boulevard adjacent to the property.
 - A minimum bid to sell Kundert Street lot is \$10,000.00
 - **Motion to Sell Kundert Street lot**
 - Made by: Schwalk
 - seconded : Adams
 - Roll call vote: unanimous
 - Outcome- **motion passed**
 - Walnut Street- Demo cost \$8,500 (K and L Bobcat – (07/2024)
 - Lincoln Drive – Did not get any bids for \$7,400
 - Belisle was present to discuss offer letter for Lincoln dr. Property
 - Belisle discussed receiving offer letter and counter offered \$2,500.00 for the lot
 - Offer was counter with the original price of \$5,000.00
 - Belisle accepted \$5,000.00 offer
 - Part Time Summer help Status- Advertised currently being advertised in the Local Paper
 - Ordinance regarding empty business buildings
- discussion about redoing our ordinances and having them available in PDF format so the public can easily access them.
- Beat Zone & Call for Service Report

Adjournment

- **Motion to adjourn**
- Made by: Britton
- Seconded by: Adams
- Roll Call Vote: Unanimous
- Outcome: **Motion passed**

Next Regular Meeting Date: April 13th, 2026

Attest: _____

Auditor, City Commission

President, City Commission